



First steps in Warsaw – your personal guidebook

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1. Study in Poland

Warsaw

Warsaw (Polish: *Warszawa* [var'ʂava] is the capital and largest city of Poland. It is located on the Vistula River roughly 370 kilometers (230 mi) from both the Baltic Sea coast and the Carpathian Mountains. Its population as of 2007 was estimated at 1,706,624, with a metropolitan area of approximately 2,785,000



photos from Internet



Warsaw University of Technology (WUT) founded in 1826 is a research intensive academic institution focused on undergraduate and graduate programs in engineering and applied sciences. It is the largest one from all Polish technical universities. WUT is the highest ranking engineering university in Poland
<https://www.pw.edu.pl/engpw>



photos by Internet



Poland

Poland is located in heart of Europe where East meets West. If you are interested in culture and history you will find here many interesting places. If you like landscape, trekking or other outdoor activities you will be glad too. Poland's territory extends across several geographical regions. The country spreads from the Baltic Sea in the north, through the lakes and deep forests to the hills, rocks and the mountains with walking routes, and adventure hiking areas in the very south. Poland has 21 mountains over 2,000 metres (6,600 ft) in elevation, all in the High Tatras. With almost ten thousand closed bodies of water covering more than one hectare (2.47 acres) each, the country has one of the highest numbers of lakes in the world.

This country is the member of EU (since 2004), has a long tradition in education (one of the first European universities was created in Poland). Comparing to the other EU members the living expenses and educational costs in Poland are still lower.

MORE INFORMATION FOR FOREIGN STUDENTS:

<https://www.cwm.pw.edu.pl/en/International-students/A-Student-s-Guide-in-Poland>

2. The weather

The climate has four seasons; green spring, gold and sunny summer, red and yellow autumn, and snowy, white winter. The climate is more oceanic in the north and west and becomes gradually warmer and continental as one moves south and east. Summers are generally warm, with average temperatures between 20 °C (68 °F) and 27 °C (81 °F). Winters are cold, with average temperatures around 3 °C (37 °F) in the northwest and -8 °C (17.6 °F) in the northeast.

Current weather forecast

<https://www.accuweather.com/en/pl/warsaw/274663/hourly-weather-forecast/274663>

3. How to obtain Polish visa

For non-EU citizens an entry visa is required. An application form for a Polish visa is available at:

<https://www.gov.pl/web/diplomacy/visas>

A Polish visa will be issued upon the presentation of the health insurance certificate and the originals of acceptance letters.

4. Academic calendar

Academic year in WUT begins with the first full week of October. The year is split into 2 semesters (15 weeks each). There are several breaks: the Christmas break lasting up to the last two weeks of December, a mid-term break after the first semester (this is usually a week in February) and the summer break which lasts from the end of June till the beginning of September. The first 2 weeks of September are reserved for second exam session of the previous semester however to match the study scheme with other EMARO/JEMARO partners the students should pass all exams in June.

The regular academic year starts in October: <https://www.pw.edu.pl/engpw/Academics/Academic-Calendar>

5. Preparing your arrival

The Faculty is not responsible for accommodation. This is within the responsibility of the Student's Union. Students of Warsaw University of Technology live in 11 student halls of residence. Students live in single, double or triple rooms or in segments which consist of two or three rooms (some residence halls). They can use the gym, swimming pool, library, TV room, laundry and kitchen. In some halls, students who live on one floor share the bathrooms, toilets and kitchens.

Accommodation process is run by a special section of Students Union - Accommodation Commission (Komisja Kwaterunkowa kkw@samorzad.pw.edu.pl). The whole process is served via online system

<https://ssp.pw.pl/en/enkwaterunek/>

For more information regarding the accommodation, please visit the following website:

<https://www.students.pw.edu.pl/index.php/Resources/Accommodation>

For accommodation in the city please visit: [olx.pl](https://www.olx.pl), [otodom.pl](https://www.otodom.pl), [gumtree.pl](https://www.gumtree.pl), Facebook groups: accommodation, market place and Jemaro group in Facebook

6. Foreign Students Office

Please visit

<http://www.students.pw.edu.pl>

7. On Arrival

Person responsible for EMARO/JEMARO in the Faculty of Power and Aeronautical Engineering is Mrs. Krystyna Różycka (krystyna.rozycka@pw.edu.pl) Administrative Specialist for Foreign Students Administration. She is responsible for your registration at our university, she will follow your study record and other formal matters related to it. The Officer also take a care about posting you the acceptance letter and the letter to Polish Embassy (or consulate). Don't forget to take the original of your documents with you.

All e-mails must be also cc. (copied) to the WUT chair of EMARO/JEMARO studies – prof. Teresa Zielinska: teresaz@meil.pw.edu.pl.

Candidates will be instructed by e-mail about check-in details.

8. Check-in and arrival hints

Links to public transport in Warsaw: <https://www.wtp.waw.pl/en/public-transport-step-by-step/>

<https://jakdojade.pl/warszawa/trasa/>

1. Accomodation address

If you rented private accommodation please do not forget to check the address with the owner

2. Buddy, and arrival help – can be arranged with Erasmus Students Network, Warsaw University of Technology (ESN). For the details check the link below and request the assistance according to the instruction <https://www.pw.esn.pl/en/buddy>

9. Your mentors

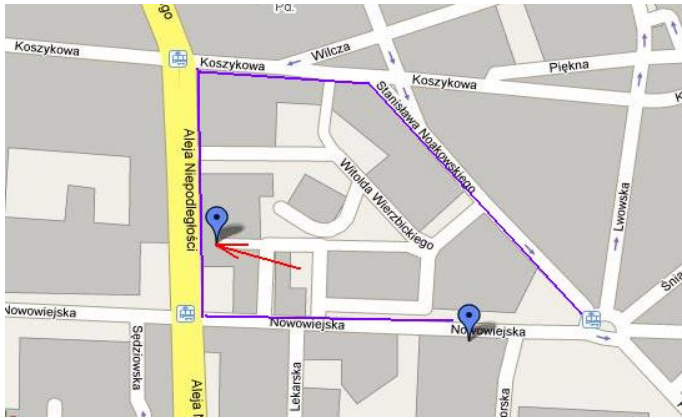
- people from ESN (contact as given above)
- Mrs. Krystyna Różycka krystyna.rozycka@pw.edu.pl

Your Polish language lector: Marta Szpak M.A. (you will meet her in your Polish classes) marta.szpak@pw.edu.pl

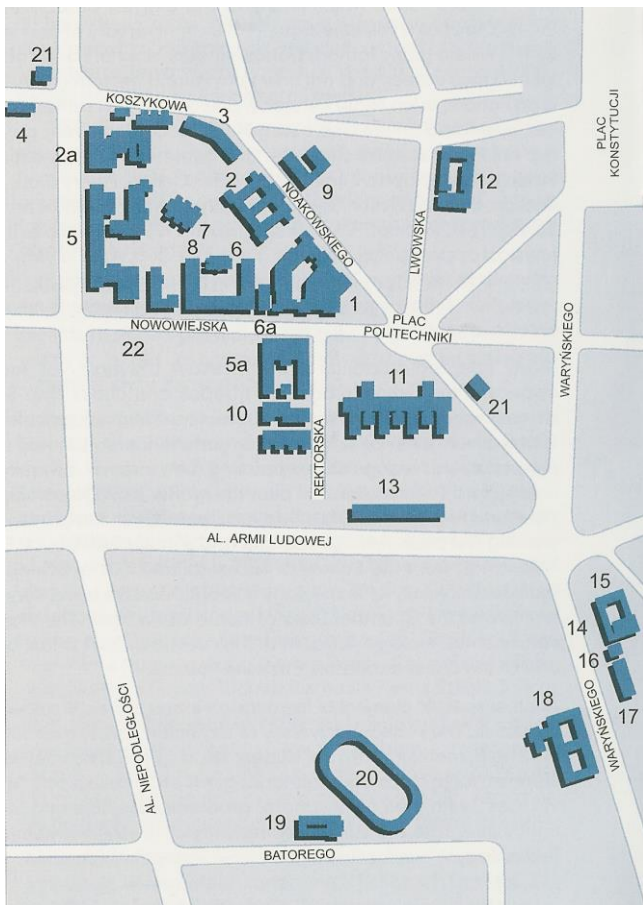
10. Documents which you must bring with you

- **original of your first degree diploma (with apostille/legalization) - only students arriving for their 1st year of studies**
- **original of your transcript of records from 1st year of EMARO (only 2nd year students)**
- **your birth certificate**
- **2 passport size photographs**
- **passport or your personal ID document**

The EMARO studies are located in the **Faculty of Power and Aeronautical Eng.** building (Nowowiejska 24 street, 00-665 Warsaw) – see map of Campus – building no.5. Bellow you have enlarged fragment of the Campus map – **red arrow points the entrance to the Faculty building (NOTE: enter the building from the campus side).**



11. Campus



University Central Campus

- 1 The Main Building:
The Rector's Offices
The Faculty of Geodesy and Cartography
The Faculty of Mathematics
and Information Science
The Centre for Distance Learning
The Foreign Language Centre
The Main Library
- 2 The Faculty of Chemistry
- 2a
- 3 The Faculty of Transport
- 4 The Warsaw University of Technology
Business School
- 5 The Faculty of Power
and Aeronautical Engineering
- 5a
- 6 The Faculty of Electrical Engineering
- 6a
- 7 The Faculty of Physics
- 8 The Faculty of Environmental Engineering
- 9 The Administration Building
The College of Social Science
and Administration
- 10 The Central Canteen
- 11 The Faculty of Electronics
and Information Technology
- 12 The Faculty of Architecture
- 13 The Faculty of Civil Engineering
- 14 The Student Hostel "Riviera"
- 15 The Physical Education and Sports Centre
- 16 The Health Centre
- 17 The Student Hostel "Mikrus"
- 18 The Faculty of Chemical
and Process Engineering
The Centre for Biotechnology
- 19 The Student Club "Stodola"
- 20 The Stadium
- 21 The University Hotels

Living costs

The official currency in Poland is Polish Zloty (PLN). One EUR is about 4.40 PLN. Accommodation –150-200 EUR/month (in a hall)
Meals – 200-250 EUR/month Books and entertainment – 50EUR/month Public transport – 10 EUR/month
Average costs of medical services: - general practice – 15 EUR - dentistry – 25 EUR

12. Timetable

The detailed time table is defined for each academic year separately.

The winter semester starts by beginning of October, the Christmas holidays start about 20th December. The winter semester ends by the end of January. The winter exam session plus one week holidays are lasting second part of February when the summer semester starts. The Eastern break lasts one week. Summer semester ends by mid of June. The summer exam session lasts till end of June and is continued in the two first weeks of September (for those who didn't passed the exams in June).

13. Contact persons



EMARO+, JEMARO

Coordinator

Professor Teresa

Zielińska

teresaz@meil.pw.edu.pl

room 228



EMARO+. JEMARO
administrator at the
deanery
Krystyna Ewa Różycka

Phone +48 22 234 6145, room 126

krystyna.rozycka@pw.edu.pl

The deanery opening hours

[https://www.meil.pw.edu.pl/
eng/PAE2/Faculty/Deanery](https://www.meil.pw.edu.pl/eng/PAE2/Faculty/Deanery)

14. Things to remember

May – you should receive the WUT acceptance letter send by Mrs Krystyna Rozycka. Remember to contact kkw@samorzad.pw.edu.pl about the place in student's dormitory and latest in **June** you should submit the application

September

- prior your arrival check the students dormitory reservation if you applied for it kkw@samorzad.pw.edu.pl
- inform us about your arrival details
- arrange the airport meeting/pick up wit ECN – European Students Network (WUT branch)
- about 14, 15 your arrival
- about 17-20 beginning of your Polish language classes

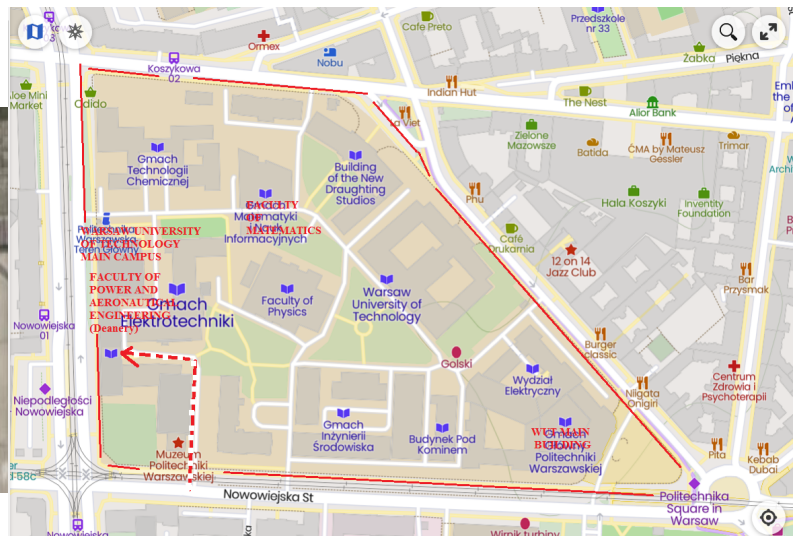
After arrival

Visit in the Deanery office (Mrs. Krystyna Różycka) with all required original documents. You will receive from Mrs. Krystyna Różycka the referral to the occupational physician to make the medical examination. The result of this examination should be delivered to Mrs. Krystyna Różycka as soon as you have it. You will also receive the information by e-mail regarding your student card, Health and Safety Training and Library Training. Both trainings are obligatory for all incoming students.

Deanery opening hours and details

1. Please remember to take the ticket to the Deanery – Emaro/Jemaro/Erasmus/Robotics
2. Please stick to the opening hours

The Deanery is situated in room 126 in the Faculty of Power and Aeronautical Engineering building, Nowowiejska street 24.



Most of your classes location

Most of your classes are going to be held in the Faculty of Electronics and Information Technology building, please find the link how to get there: <https://www.elka.pw.edu.pl/eng/Useful-information/How-to-find-us>

15. Basic phrases in Polish

Pozdrowienia	Greetings
Dzień	Good day, Good morning (universal greeting)
Witam	Good morning (more official)
Dobry wieczór	Good evening
Dobranoc	Good night
Do widzenia	Good bye
Do zobaczenia	Good bye (a bit informal)
Cześć	Hi/Bye (informal)
Hej	Hi
Na razie	See you
Smacznego	Bon appetite
Na zdrowie	Cheers! To your health!
Przedstawienie się	Introducing
Jestem Paweł	I am Paul
Jak się masz?	How are you?
Jak się macie?	How are you? (more people)
Jak masz na imię?	What is your name?
Dokąd idziesz?	Where are you going?
Pan	sir, Mr
Pani	Mrs, Miss
Państwo	a group of people to whom you refer with respect
ja	I
ty	you
Pan, Pani	you (politely referring to a man /woman)
on, ona, to	he, she, it
my	we
wy	you (referring to more persons)
Państwo	you (politely referring to more persons)
oni	they
Rozumienie	UNDERSTANDING
Nie rozumiem.	I do not understand
Rozumiem tylko trochę.	I understand just a bit.
Słucham?	Pardon?
Pan (Pani) mówi za szybko.	You speak too quickly.
Proszę powtórzyć.	Repeat, please.
Proszę powoli.	Slowly, please.
Jeszcze raz .	once more
Trochę	a bit
..., wiesz?	...you know?
Nie znam polskiego, mówię tylko po angielsku.	I do not know Polish, I can speak only English.
Tak	Yes
Nie	No
Jeden, dwa, trzy	One, two, three.
Co to jest?	What is it?
Ile to kosztuje?	How much is it?
Dziękuję (bardzo)	Thank you (very much)
Proszę	Please/Here you are
Przepraszam	Excuse me/Sorry

Pozdrowienia	Greetings
Kawę czy herbatę?	Coffee or tea?
Dwa piwa	Two beers
Podróż	Travel
Dokąd jedziesz?	Where are you going?
Autokarem? Pociągiem? Samolotem? Na piechotę?	By coach? By train? By plane? On foot?
Kiedy masz pociąg (samolot) do Krakowa?	When is your train (plane) to Krakow?
Muszę się przesiadać	I have to change (trains).
Zamieszkanie	Accommodation
Gdzie mieszkasz?	Where are you staying? Where do you live?
Mieszkam w hotelu/u znajomych	I am staying at a hotel/at my friends' place.
Szukamy zakwaterowania.	We are looking for accommodation.
Szukam tanich noclegów .	I am looking for a cheap lodging.
Zakupy	Shopping
Zapraszamy -	Welcome/We invite you (a typical inscription on Polish shops)
Lubię zakupy -	I love shopping.
Nie lubię zakupów -	I dislike shopping.
Jest za drogo -	It is too expensive.
Chcę coś tańszego -	I want something cheaper.
Kupię to -	I will buy this.
W czym mogę pomóc? -	May I help you?
Jedzenie	Food
Smacznego!	Bon appetit!
Czy może Pan (Pani) coś polecić?	Is there something you can recommend?
Dania mięsne / Dania bez mięsa	Meat dishes / Dishes without meat
przystawka, zupy, sałatka, sos, desery	starter, soups, salad, sauce, desserts
wołowina, wieprzowina, kurczak, indyk, jagnięcina, ryba	beef, pork, chicken, turkey, lamb, fish
ryż, ziemniaki, makaron, frytki, kluski	rice, potatoes, pasta, chips, dumplings
Smakowało?	Did you enjoy it? Did it taste well?
Rachunek poproszę.	The bill, please
Bar	Pub
Na zdrowie!	Cheers! (To your health)
Sto lat!	May (s)he live one hundred years!
Jeszcze jedno duże (małe) piwo	One more big (small) glass of beer.
Dziękuję, nie palę	Thanks, I do not smoke.
Praca	Work
w pracy	at work
Karol jest już w biurze	Charles is already in the office.
Co robisz?	What are you doing?
Pracuję na pełny etat	I work full time.